

Pursuant to Article 63(6)(3) of the Act on Scientific Activity and Higher Education, Article 40(1), Article 62(1)(3) and Article 63 of the Statute of the University of Zagreb and Article 17(1)(6) of the Statute of the University of Zagreb Faculty of Law, the Faculty Council of the Faculty of Law, at its session held on 27 January 2021, establishes the following

REGULATIONS ON THE POSTGRADUATE DOCTORAL STUDY IN LEGAL SCIENCES

I. GENERAL PROVISIONS

Article 1

Subject matter

(1) The Regulations on the Postgraduate Doctoral Study in Legal Sciences (hereinafter: the Regulations) regulate the organisation and implementation of the Postgraduate Doctoral Study in Legal Sciences (hereinafter: the doctoral study) which is organised and implemented at the University of Zagreb Faculty of Law (hereinafter: the Faculty).

(2) Appropriate terms used in the Regulations are gender-neutral and shall apply equally to the male and female gender.

Article 2

Goals of the doctoral study

The goals of the doctoral study are, in particular:

- creation and implementation of new and relevant knowledge and insights
- education of researchers in the scientific field of law
- training doctoral students for an independent, research-based and interdisciplinary approach to problems, for independent research and critical evaluation of the work of others
- acquisition of knowledge, experience and skills that enable future doctoral degree holders to solve complex social and economic problems creatively and on the basis of research
- linking doctoral studies to the labour market

- increasing the international recognition of the Faculty through research in the scientific field of law.

Article 3

Organisation of doctoral studies

- (1) The decision on the organisation of the doctoral study is adopted by the Senate of the University of Zagreb, following the proposal of the Faculty Council.
- (2) Joint doctoral studies shall be organised by a special agreement.

Article 4

Provider of doctoral studies

The Faculty is the provider and implementer of the doctoral study.

II. ORGANIZATION AND MANAGEMENT OF DOCTORAL STUDIES

Article 5

Competent bodies

- (1) The doctoral study shall be organised as a unique doctoral study.
- (2) The bodies responsible for the management of the doctoral study are the Director of doctoral studies (hereinafter: the Director of studies) and the Faculty Council (hereinafter: the Council).

Article 6

Director of studies

- (1) The Director of studies is a vice-dean of the Faculty appointed by the Dean.
- (2) The Director of studies is accountable to the Council and the Dean.
- (3) The Director of studies:
 - manages the implementation of the study programme, i.e., the syllabus of doctoral studies,
 - prepares all activities envisaged by the study programme and manages them,
 - ensures the implementation of the doctoral study programme in line with the applicable regulations,
 - determines the class schedule in agreement with the teachers,
 - takes care of the financial plan,

- makes sure the surveys are implemented to ensure the quality of doctoral studies and informs the Council and doctoral students about the results,
- submits an annual work report to the Council,
- appoints the candidate admission committees,
- assists mentors in their role of doctoral study advisors,
- assists the mentor in guiding doctoral student throughout their studies and planning their careers,
- assists doctoral students, together with their mentor, in compiling their personal research development plans,
- performs other tasks in accordance with applicable regulations.

Article 7

Council

The Council performs the following tasks:

- establishes the Regulations on the Postgraduate Doctoral Study in Legal Sciences and its amendments,
- establishes the study programme and the syllabus of doctoral studies and their amendments,
- announces calls for admission in doctoral studies,
- decides on admitting doctoral students,
- appoints a committee to evaluate the topic of the doctoral dissertation,
- appoints a doctoral examination committee,
- appoints a doctoral dissertation defence committee,
- decides on the annual report on the work of doctoral students and mentors,
- decides on the content of surveys on the evaluation of all doctoral study activities,
- decides on the annual report of the Director of studies,
- decides on the reports of the committees for the evaluation of the defence of the doctoral dissertation topic,
- decides on the reports of the committees for the defence of the doctoral dissertation,
- determines the tuition costs for doctoral studies and other fees that the doctoral student pays during the studies,

- performs other tasks following the Regulations, the Statute of the Faculty and other applicable regulations.

Article 8

Doctoral Study Secretariat and Administrative Affairs

The Office for postgraduate studies performs doctoral studies' secretarial and administrative tasks, in particular:

- affairs related to announcing the call for admission,
- affairs related to the organisation and implementation of the admission procedure,
- keeping records of student admissions, financial results of admissions,
- taking care of documentation and other acts of the doctoral study,
- informing teachers and students about the class schedule,
- facilitating communication between students, teachers, mentors, and the Director of studies,
- keeping a doctoral portfolio that contains all the important information about each doctoral student throughout their studies.

II. ADMISSIONS

Article 9

Call for admission

- (1) Admissions to doctoral studies are carried out following the call for admission.
- (2) The call for admission to doctoral studies is announced at the beginning of the semester that precedes the first semester of doctoral studies and is published in the daily press and on the Faculty's website. The call for admission is open for one semester.
- (3) The call for admission shall contain information on the requirements for admission, the manner of verifying the fulfilment of these requirements, list of documents that need to be attached to the application, deadlines for enrollment, reference to the application of the Regulations, study programme and other regulations governing doctoral studies and other information.

Article 10

General requirements for admission

- (1) The general requirements for admission are:

1. A candidate must have completed the integrated undergraduate and graduate study programme in law and acquired the title of Master of Law (mag. iur.) or completed the undergraduate legal studies and acquired the title of Graduate Jurist (dipl. iur.), or the equivalent of these studies abroad.
2. The required minimum grade point average of the completed study programme shall be 3.5, i.e., the candidate will have been in the top 20% of their generation, or the foreign equivalent, whereby this requirement can be replaced if the candidate did not have an average of at least 3.5 during the completed study, but has completed the postgraduate specialist study programme in law with at least 90 ECTS and achieved a minimum grade point average of 4.5, or the foreign equivalent.
3. A high level of proficiency in English and another world language for the candidate to be able to use foreign literature.

(2) If candidates do not meet the general requirement referred to in Point 1 of the previous Paragraph, they must have completed a graduate study programme and a postgraduate specialist study programme in the field of law.

(3) If the candidate does not meet the general requirement referred to in Point 2 of Paragraph 1, it may be replaced by three independent scientific papers in the field of law from the A1 category according to the regulations on the classification of scientific papers for the purposes of election to scientific titles.

(4) For the application of Paragraph 1, Point 1 of this Article, a candidate who has completed a study programme abroad must prove that said study programme provides access to the judicial or legal profession in the country in which he completed his studies.

Article 11

Application for admission

(1) The applications for admission shall be accompanied by:

- a curriculum vitae,
- a diploma attesting the completion of the study, a certificate with degree transcripts and an expressed grade point average, if any,
- language proficiency certificates, if any,
- scientific papers, if any, that can be further verified and evaluated,
- elaborated proposal of the doctoral topic which contains the basic theses and the goal of the research, the preliminary work plan and the preliminary bibliography,
- proposal of the mentor with the written consent of the proposed mentor agreeing to guide the doctoral student in relation to the topic proposal,
- two recommendations made by university teachers (one of whom may be the mentor) or alternatively, one recommendation by a university teacher (may also be the proposed mentor) and one recommendation by a person who has achieved outstanding results in the legal profession.

(2) Applications and the accompanying documentation shall be submitted to the Office for postgraduate studies.

Article 12

Admission procedure

Candidate admission committee

- (1) Based on the advisory opinion of the members of the chair to which the proposed mentor pertains, the Director of doctoral studies appoints a candidate admission committee, with three to five members, for each of the registered candidates.
- (2) The members of the committee are teachers of doctoral studies who are experts in topics related to the proposed topic of the candidate's doctoral dissertation.
- (3) The Director of the doctoral study appoints a president from among the members of the committee.
- (4) The proposed mentor of the candidate cannot be a member of the committee.
- (5) The competencies of a candidate admission committee are:
 - checking whether the candidate meets the requirements for admission in doctoral studies,
 - conducting interviews with the candidate,
 - testing the candidate's foreign language proficiency,
 - checking the candidate's motivation,
 - evaluation of the candidate's publications, if any,
 - giving a written proposal on admission or rejection of candidates,
 - proposing a three-member committee in charge of determining the content of the doctoral exam regarding the area of the proposed doctoral research.
- (6) The committee will make a proposal for admission or rejection of candidates based, *inter alia*, on the assessment of the candidate's motivation and the candidate's ability to conduct the proposed doctoral research within the deadline.
- (7) A candidate admission committee forwards its proposal on admission or rejection of candidates to the Director of studies, who refers all proposals to the Council for decision.
- (8) The decision on the admission of candidates for doctoral studies is made by the Council.
- (9) The results of the call shall be made public.

Article 13

Admission quotas

All the candidates who have had a proposal for admission submitted by a candidate admission committee may enrol in the doctoral study.

Article 14

Doctoral study costs

- (1) The tuition fees are determined by the Council.

(2) Tuition fees shall be paid before enrolling into each of the semesters.

III. STRUCTURE AND DURATION OF STUDIES

Article 15

Structure

(1) The doctoral study shall be organised and implemented according to the study programme and syllabus.

(2) The doctoral study programme consists of the required course titled Research Methodology in Legal Sciences, a doctoral exam, a methodological conference, doctoral conferences, consultative instruction, individualised research work and other study contents.

Article 16

Doctoral exam and doctoral examination committee

(1) Doctoral exams may be written, oral or combined. The examination method is determined by a doctoral examination committee.

(2) The exam is taken before a doctoral examination committee. The chair and members of the committee are appointed by the Council based on the proposal of the candidate admission committees. The mentor is a member of the committee. Members of the committee may be persons who were members of the candidate admission committee.

(3) The exam is taken by the end of the second semester of the study programme. Each doctoral student needs to pass the doctoral exam to enrol in the third semester and submit the application describing the topic of their doctoral dissertation.

(4) The success in the exam shall be expressed in the following grades: excellent (5), very good (4), good (3), and satisfactory (2) Unsatisfactory (1) is a failing grade.

(5) A doctoral student may take the exam only twice. If the doctoral student does not pass the exam twice, they lose the status of a doctoral student.

(6) Doctoral students participating in the studies under the Regulations who were enrolled in doctoral studies at the Faculty under previous regulations and doctoral students who have been enrolled or have completed the postgraduate specialist study programme at the Faculty, who have fully or partially fulfilled their obligations, may have their obligations recognised in form of a passed doctoral exam. This decision is determined by the doctoral examination committee. If this is the case, the tuition fees for doctoral students will be proportionally reduced.

Article 17

Language

(1) The doctoral study programme may be implemented in Croatian or English. Certain forms of instruction may be conducted in other languages.

(2) A doctoral dissertation shall be written and defended in Croatian or English. Writing and defending a doctoral dissertation in another foreign language may be exceptionally approved. The decision is made by the Council on the proposal of the Director of studies.

(3) The doctoral student must prepare the title, abstract and keywords of the dissertation in English and Croatian, even if the dissertation is written in another language. The abstract should enable one to understand the purpose of the doctoral dissertation, research methods, results and conclusions.

Article 18

Duration

(1) The study programme shall be carried out for six semesters.

(2) A doctoral student has the right to complete the study programme under the conditions specified at the time of admission and within six years from the beginning of the first semester. The period of suspension of obligations according to the provisions of the Regulations shall not be included in the specified period.

(3) The decision extending the doctoral study shall determine the deadline for completion of the study.

IV. SCIENTIFIC RESEARCH AND INSTRUCTION

Article 19

Structure of doctoral study

The doctoral study has a scientific-teaching and scientific-research component. The central component of the doctoral study refers to scientific research and creation.

Article 20

Instruction

(1) The total obligations of students are determined by the study programme in line with the general acts of the Faculty and other applicable regulations.

(2) The study programme is implemented by semesters.

(3) The implementation of the study programme shall include lectures, a methodological conference, doctoral conferences, individual research work, consultations, consultations with the mentor and the Director of studies, and other forms of teaching determined by the study programme and the syllabus.

Article 21

Teachers

- (1) Teachers at the doctoral study are employees of the Faculty that hold the research-and-teaching rank. Each of them can be appointed a mentor.
- (2) Teachers from other faculties and universities, as well as prominent scientists, can also participate in the instruction.

V. DOCTORAL STUDENTS

Article 22

Rights and obligations of doctoral students

(1) Doctoral students have the following rights:

- consult with course teachers, mentors, and the Director of studies according to a pre-agreed schedule,
- consult with a mentor in their role of a doctoral study advisor,
- consult one's career plans with the mentor and Director of studies,
- have access to all relevant resources of the Faculty (library, databases, etc.),
- formally request the Council to allow changing the mentor or the topic of the doctoral dissertation in form of a written request accompanied by a statement by the new and the previous mentors,
- participate in surveys conducted within the framework of the study programme and have insight into their results,
- other rights under applicable regulations.

(2) Doctoral students have the following obligations:

- regularly attend and participate in all forms of instruction and fulfil the obligations set out in the study programme and the syllabus,
- cover the costs of studies,
- once a year, at the end of each even semester, submit an annual report on your work and an annual personal research development plan,
- other obligations specified by regulations.

Article 23

Monitoring a doctoral student's career

(1) The Director of studies and mentor advise the doctoral student in planning their career during the study programme in line with the annual personal research development plan and the needs of the labour market.

(2) Mentors, the Director of studies and other competent bodies of the Faculty shall help establish a connection between doctoral students and external stakeholders (employers, alumni of the Faculty and other persons) and labour market needs, without neglecting scientific principles.

(3) Once a year, the Director of studies shall organise workshops that will count on the participation of doctoral students, mentors, external stakeholders, and other persons. These workshops shall represent places to discuss the possibilities of linking doctoral students' research with the labour market needs and the development of transferable skills.

Article 24

Suspension of obligations

(1) The doctoral student has the right to seek the suspension of obligations:

1. at the time of exercising the rights related to parenting (pregnancy, maternity, parental and adoption leave),
2. in case of illness which prevents the student from successful participation in the study for a minimum of three months,
3. in case of other legitimate reasons provided by law, collective agreement, or general acts of the Faculty.

(2) The doctoral student is obliged to submit a request for suspension of obligations with documentation without delay, as soon as possible.

(3) The Council shall decide on the request, taking the prior proposal of the Director of studies into consideration.

Article 25

Termination of doctoral student status

Doctoral student status shall be terminated:

1. upon completion of studies or expiration of the duration of studies referred to in Article 18 of the Regulations,
2. if the student withdraws from the study,
3. if the student does not enrol in the following semester,
4. if the student does not pass the doctoral exam twice,

5. if the Council issues a negative opinion on the student's two annual reports,
6. if the student does not defend the topic of the doctoral dissertation,
7. if the doctoral dissertation evaluation committee rejects the doctoral dissertation,
8. if the doctoral student does not defend the doctoral dissertation,
9. if the student is excluded from the study based on a disciplinary decision after the procedure according to the general act of the Faculty,
10. in other cases provided by general acts of the Faculty and other applicable regulations.

VI. MENTORSHIP

Article 26

Mentor

- (1) The Council shall appoint a mentor to the doctoral student when deciding on the enrolment of the candidate based on the doctoral student's proposal and the written consent of the proposed mentor.
- (2) A person can be appointed mentor if they are an employee of the Faculty and hold the research-and-teaching rank and an appropriate position.
- (3) *Professor emeritus*, a regular member of the Croatian Academy of Sciences and Arts who was an employee of the Faculty, can serve as a mentor.
- (4) A mentor who assumed mentorship before retirement has the right to serve as a mentor until the doctoral candidate completes the study.
- (5) To ensure the quality of the doctoral dissertation, a co-mentor may be appointed to the doctoral student, if there is a need for it (for example, interdisciplinarity of research or conducting research at several institutions). The co-mentor does not have to be an employee of the Faculty, but he must hold the appropriate research-and-teaching rank.
- (6) One person may not be a mentor to more than two doctoral students according to the provisions of the Regulations.
- (7) If a person is a mentor to more than three doctoral students from previous doctoral studies, they may be a mentor to only one doctoral student according to the provisions of the Regulations.

Article 27

Mentor's duties

- (1) The mentor:
 - guides the doctoral student in terms of literature and methodology of scientific research,

- assists doctoral students together with the Director of studies, cooperates with students, and monitors their work as their study advisor,
- advises doctoral students, together with the Director of studies, in planning their careers,
- encourages doctoral students to participate in scientific projects,
- monitors the quality of the doctoral student's scientific work and the doctoral student's progress through mentoring reports,
- assists the doctoral student in preparing the public defence of the topic of the doctoral dissertation and the public defence of the doctoral dissertation,
- guides the doctoral student during the preparation of the doctoral dissertation.

(2) If there are several mentors, each of them takes responsibility for a predetermined part of the research and the procedures for preparing the doctoral dissertation.

(3) The mentor is obliged to submit a written report on the work of the doctoral student they mentor to the Council once a year.

(4) The mentor cannot be a member of the committee for the defence of the topic of the doctoral dissertation or the committee for the evaluation and defence of the doctoral dissertation.

VII. DOCTORAL DISSERTATION

Article 28

Doctoral dissertation

(1) The doctoral dissertation is an original and independent research work suitable for determining the candidate's ability to act as an independent researcher in the scientific field of law according to the processing methodology and the degree of contribution to science.

(2) By enrolling in the doctoral study, the doctoral student gives consent for their doctoral dissertation to be published on the Faculty's website.

SUBMISSION OF PROPOSAL, EVALUATION AND APPROVAL OF THE TOPIC OF THE DOCTORAL DISSERTATION

Article 29

Submitting a topic proposal

(1) In the third semester, the candidate shall publicly defend the topic of the doctoral dissertation. The defence of the topic is a requirement for enrollment in the fourth semester of study.

(2) The proposal of the doctoral dissertation topic shall contain:

- general information on the doctoral student,

- curriculum vitae and list of doctoral student's publications,
- title of the proposed doctoral dissertation topic,
- a statement certifying that the student did not apply for a doctoral dissertation with the same topic at any other study programme at the University of Zagreb or any other university,
- information on the proposed mentor,
- fundamental goal and research plan,
- research methodology,
- explanation of the topic and an anticipated original scholarly contribution of the doctoral dissertation,
- preliminary bibliography and other sources,
- if necessary, an estimate of the cost of the research.

(3) If the research includes human subjects, the doctoral student shall enclose a reasoned consent of the Faculty's Ethics Committee along with the doctoral dissertation topic proposal.

Article 30

Committee for topic evaluation

- (1) The Council appoints a committee to evaluate the topic of the doctoral dissertation. The proposal is submitted by the Director of studies based on the advisory opinion of the members of the chair to which the proposed mentor pertains.
- (2) The committee includes teachers holding the research-and-teaching rank and other prominent scientists in the scientific branch or scientific branches to which the topic of the doctoral dissertation refers.
- (3) At least one member of the committee shall neither be a teacher at the doctoral study nor an employee of the Faculty.
- (4) The proposed mentor cannot be a member of the committee.
- (5) The committee shall consist of three or five members.

Article 31

Topic evaluation and topic defence

- (1) The committee for topic evaluation is obliged to compile a report on the submitted topic within one month from the appointment.

(2) The date of defence shall be determined by the committee. The date of the defence is published on the bulletin board and the Faculty's website. The defence of the doctoral dissertation topic is public.

(3) The committee shall draw up a record on the defence of the doctoral dissertation topic.

(4) The committee shall submit its report and the record on the defence of the topic to the Council. The report shall contain the committee's evaluation of the proposed topic.

(5) If the report of the committee is negative or proposes certain changes, the doctoral student may re-defend the topic only once more.

EVALUATION OF THE DOCTORAL DISSERTATION

Article 32

Request for doctoral dissertation evaluation

(1) A doctoral student who has fulfilled all the obligations provided for in the study programme may submit a request for doctoral dissertation evaluation to the Faculty.

(2) The request for doctoral dissertation evaluation shall be accompanied by a doctoral dissertation in a sufficient number of unbound printed copies and an electronic format, as well as a written consent and the mentor's opinion on the research and the achieved original scientific contribution.

(3) If the mentor does not wish to give the consent referred to in Paragraph 2 of this Article, he or she must provide a written explanation of reasons for doing so within 15 days. In both cases, the mentor's explanation is submitted to the members of the doctoral dissertation evaluation committee who take it into account during the evaluation.

Article 33

Doctoral dissertation evaluation procedure

(1) The Council shall decide on the request for doctoral dissertation evaluation.

(2) The Council shall appoint the dissertation evaluation committee that shall include teachers holding the research-and-teaching rank and other prominent scientists in the scientific branch or scientific branches to which the topic of the doctoral dissertation refers. The proposal is submitted by the Director of studies based on the advisory opinion of the members of the chair to which the proposed mentor pertains.

(3) At least one member of the committee shall neither be a teacher at the doctoral study nor an employee of the Faculty. A doctoral student's mentor cannot be a member of the committee.

(4) The committee shall consist of three or five members.

Article 34

Doctoral dissertation report and evaluation

(1) The doctoral dissertation evaluation committee is obliged to submit a written report with the evaluation of the doctoral dissertation without delay, and no later than within three months from the appointment and receipt of the dissertation. The chair of the committee prepares a report based on collected written opinions of committee members, and the report is signed by all committee members. Each committee member has the right to present a separate evaluation.

(2) The dissertation evaluation committee presents a report in which it may recommend:

1. acceptance of the dissertation with an express statement on the achievement of original scholarly contribution, or
2. revision of the dissertation, or
3. rejection of the dissertation.

Article 35

Notice of doctoral dissertation report

After the doctoral dissertation evaluation committee submits a written report, the Dean shall immediately publish a notice on the Faculty bulletin board and the website informing that the report has been submitted and that all interested persons may, on the Faculty premises and within 15 days, review and submit their written remarks on the dissertation and the report.

Article 36

Deciding on a doctoral dissertation report

(1) At its first session after the expiry of the deadline referred to in the previous article, the Council shall discuss the doctoral dissertation report and written remarks submitted by the date of the session.

(2) The Council shall accept a doctoral dissertation only if it has been proposed by a majority of the members of the committee.

DOCTORAL DISSERTATION DEFENCE

Article 37

Determining the doctoral dissertation defence

(1) If the Council accepts a dissertation following the proposal of the doctoral dissertation evaluation committee, the Dean shall determine the day and place of the defence.

(2) The doctoral dissertation defence shall be held no later than two months after the Council accepted the doctoral dissertation.

(3) The Dean shall publish a notice on the doctoral dissertation defence which shall include the candidate's information, the dissertation topic and the time and place of the defence, no later than eight days before the defence.

(4) If the candidate should not appear at the defence without a justified reason, the Dean shall suspend the procedure and return the dissertation to the candidate at the proposal of the doctoral dissertation defence committee.

Article 38

Doctoral dissertation defence procedure

(1) The dissertation defence is public.

(2) The chair of the doctoral dissertation defence committee shall open the defence procedure, presenting the candidate's general information, the results of their studies, the doctoral research and the report based on which the Council accepted the doctoral dissertation.

(3) After the chair's presentation, the candidate presents the content and explains the conclusions of the doctoral dissertation.

(4) After the candidate's presentation, the members of the committee shall ask questions and make remarks on the doctoral dissertation and may also ask for explanations regarding the doctoral dissertation and the oral defence.

(5) The candidate is obliged to answer the questions of the members of the committee and provide the requested explanations.

(6) When the committee concludes that the subject of defence has been sufficiently discussed, the chair of the committee shall announce that the defence has been concluded, and the committee shall withdraw to deliberate and vote.

(7) The evaluation is passed with a majority vote of the members of the doctoral dissertation defence committee.

(8) The defence evaluation can be *rite*, *cum laude*, *magna cum laude* or *summa cum laude*.

(9) The chair of the committee shall publicly announce the decision of the committee.

(10) The dissertation can be defended only once.

Article 39

Record of the doctoral dissertation defence

(1) A record of the doctoral dissertation defence shall be kept and signed by the members of the defence committee and the recorder.

(2) The record of the doctoral dissertation defence shall be kept in the Croatian language and in the language in which the dissertation is defended.

Article 40

Completion of doctoral studies

The candidate is considered to have completed their doctoral studies when the doctoral dissertation defence committee decides that the candidate has successfully defended the doctoral dissertation.

Article 41

Bound doctoral dissertation

(1) After a successful defence of the doctoral dissertation, the candidate shall, in agreement with the Office for postgraduate studies, add a sheet with data on the author of the dissertation, members of the committee for evaluation and defence of the doctoral dissertation, signatures of committee members and date of defence.

(2) Within a month following the defence, the candidate shall submit four copies of the bound doctoral dissertation as well as its electronic version as prescribed by the Senate of the University of Zagreb, for the purposes of the Faculty and other relevant institutions in Croatia.

VIII. ACADEMIC DEGREE

Article 42

Academic degree

A person who completes a doctoral study in legal sciences acquires the academic degree of Doctor of Science (PhD) in the scientific area of social sciences/the scientific field of legal sciences.

IX. DOCTORAL DIPLOMA

Article 43

Doctoral diploma

(1) Based on the positive decision referred to in Article 38, Paragraphs 7 and 8 of the Regulations, the University of Zagreb shall issue a doctoral diploma.

(2) A supplementary document on the results achieved during the doctoral study shall be issued to the doctoral student.

(3) Upon personal request, a supplementary document may be issued to a doctoral student before the completion of the study.

(4) The doctoral diploma and other documents issued in accordance with the Regulations are public documents. They are issued in the prescribed form in Croatian, provided that the diploma may also be issued in Latin upon request.

X. PROCEDURE FOR REVOCATION OF ACQUIRED ACADEMIC DEGREE

Article 44

Procedure for revocation of acquired academic degree

- (1) After the Faculty receives a request for revocation of the academic degree from the competent bodies of the University, the Council appoints a committee comprised of three members who hold the research-and-teaching rank and the title of full professor.
- (2) A person who was a member of the committee involved in the procedure of acquiring the disputed academic degree may not be appointed to the committee referred to in Paragraph 1 of this Article.
- (3) The committee shall, within 60 days from the appointment, submit a written report on the reasonableness of the request for revocation of the academic degree.
- (4) The Dean shall deliver the written report mentioned in Paragraph 3 of this Article to the person who requested the initiation of the procedure and to the person whose academic degree is contested.
- (5) The person who requested the initiation of the procedure and the person whose academic degree is contested may give their written statement within 30 days of receiving the report.

Article 45

Deciding on the report

- (1) After receiving the statement of the person who requested the initiation of the procedure or the person whose academic degree is contested, or after the deadline referred to in Article 44, Paragraph 5 of the Regulations, the Dean shall convene a session of the Council to discuss and decide on the report referred to in Article 44 of the Regulations.
- (2) The person who requested the initiation of the procedure and the person whose academic degree is contested shall be invited to the session of the Council.
- (3) The decision of the Council is referred to the competent bodies of the University for further consideration.

XI. INTERNAL EVALUATION AND DOCTORAL STUDY QUALITY ASSURANCE

Article 46

- (1) To assess the quality of the doctoral study, the Director of studies is obliged to ensure the implementation of the following surveys:

- The *Teacher evaluation survey* is used to assess the quality of teaching provided in the Research Methodology in Legal Sciences course. The survey is conducted immediately after completing the course.
- The *External stakeholder evaluation survey* is used to assess the quality of the Faculty's cooperation with external stakeholders and assisting doctoral students in planning their career. The survey is filled out by both doctoral students and external stakeholders.
- The *Doctoral exam evaluation survey* is used to assess the quality of support in preparing doctoral students for taking the exam. The survey is conducted after passing the doctoral exam.
- The *Institutional support evaluation survey* is used to assess the quality of work of the Faculty's administrative services (student administration offices, libraries, the International Office, etc.). The survey is conducted after each year of doctoral study.
- The *Doctoral studies evaluation survey* is used to assess various characteristics of the doctoral study programme, such as study conditions, study programme as a whole, the attitude of teachers towards doctoral students, etc. The survey is conducted after each year of doctoral study.

(2) The Director of studies shall submit a report on the results of the survey to the Council and inform the doctoral students and, if necessary, initiate changes in the doctoral study.

XII. TRANSITIONAL AND CONCLUDING PROVISIONS

Article 47

Integral part of the Regulations

(1) The study programme and the syllabus of the doctoral study, as well as the decision determining the tuition and study costs for the doctoral study, are considered to be an integral part of the Regulations.

(2) These Regulations, their amendments, the doctoral study programme, the syllabus, and the decision determining the tuition and study costs shall be published on the Faculty's website.

Article 48

Status of students of previous doctoral studies and specialist studies and enrollment in Doctoral Studies in Legal Sciences

(1) Doctoral students who were enrolled in doctoral studies at the Faculty under previous regulations have the right to complete said study programme according to the provisions of the regulations that were in force at the time of enrollment and within the determined deadlines.

(2) Doctoral students who enrolled in doctoral studies following the decision which enabled their transition from postgraduate specialist studies to doctoral studies at the Faculty have the right to complete doctoral studies according to the regulations in force at the time of enrollment in doctoral studies.

(3) Doctoral students from the previous Paragraphs of this Article and students enrolled in postgraduate specialist studies and persons who have completed postgraduate specialist studies at the Faculty may enrol in doctoral studies according to the provisions of the Regulations only if the requirements and enrollment procedures specified by the Regulations are met.

Article 49

Entry into force

(1) These Regulations shall enter into force after the successful completion of the accreditation of the doctoral study and on the eight day following the date of their publication on the bulletin board and the web pages of the.

(2) The Regulations shall apply to the Doctoral Study in Legal Sciences initiated after these Regulations come into effect.

(3) The provisions of the Regulations that were in force at the beginning of studies shall apply to doctoral studies that had been initiated before these Regulations entered into force.

(4) The Regulations on Postgraduate Studies from 21 December 2016 shall continue to apply for the Postgraduate Doctoral University Study Programme in Social Work and Social Policy.

Dean:

professor Igor Gliha, PhD

Class:

Reg. No.: